

# Bacton Parish Council

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## MINUTES

of the meeting held at Bacton Village Hall, on  
**Monday 21<sup>st</sup> March 2022 at 7.00pm**

*Covid-19 mitigation measures were in place.*

**Present:** Councillors: Robert Black, David Chambers (Chairman), Bernard Coxhead, Philip Jeffries, Vanessa Kingsland, Gail Wigglesworth. From Item 22.4: Cllr Paul Wigglesworth.

**In attendance:** Maximilian Clay (Clerk to the Council - remote attendance due to Covid))  
3 Members of the public.

Cllr Chambers welcomed everyone to the meeting and invited Vanessa Kingsly and Gail Wigglesworth to sign declararions of acceptance of office, following their co-option at the last meeting.

### **Mar22-1. Apologies for Absence**

Apologies were received from Cllr Macausland and the Council resolved to approve the reason.

### **Mar22-2. Declarations of Interest and Dispensation considerations**

Cllrs Gail Wigglesworth and Paul Wigglesworth declared a private interest in item 7.b.iii. There were no other declarations or dispensations.

### **Mar22-3. Minutes of the Previous Meeting**

The Council resolved that the minutes of the meeting held on the 21<sup>st</sup> February 2022 were a true record and that the Chairman be authorised to sign them as such.

### **Mar22-4. Co-Option of Councillor(s)**

- a. The Council noted that the public notice period for the vacancy created by the resignation of Cllr Green had been completed and that co-options could now take place.
- b. It was resolved to co-opt Paul Wigglesworth and, after signing an Acceptance of Office declaration, he joined the meeting. One vacancy remains open.

### **Mar22-5. District & County Councillor Reports**

- a. District Cllr Mellen was unable to attend because a full District Council meeting was taking place at the same time as this meeting but he had submitted a written report in advance of the meeting (appended to these minutes). He had added that he would be willing to commit a £1,000 grant towards the community Jubilee events. The meeting expressed thanks for the Jubilee grant and noted that Cllr Mellen had reported that Thurston Parish Council had won a court case against the decision of the District Council to grant a planning permission which ran contrary to the village's Neighbourhood Plan.
- b. County Councillor Stringer was also unable to attend because a full District Council meeting was taking place at the same time as this meeting but he had submitted a written report in advance of the meeting (appended to these minutes). He, too, had added that he would be willing to commit £1,000 towards the community Jubilee events.

### **Mar22-6. Public Forum**

The Chairman invited contributions from the public but no matters were raised.

He went on to move a suspension of Standing Orders and then moved a motion in respect of the invasion of Ukraine by Russia. The motion was duly seconded and it was resolved unanimously that: This Council abhors the Russian invasion of Ukraine and supports all those who are offering support for refugees. This Council will do all that it can to support any refugees who find themselves in the parish.

Standing Orders were reinstated.

## Mar22-7. Planning

### a. Responses to Application Consultations:

- i. **DC/22/00562 & 00566 - The Forge, Fords Green, Bacton IP14 4QG:**  
*Householder Planning and Listed Building Consent Applications respectively: Erection of a new single-storey extension (following demolition of existing), and erection of a new detached cartlodge (following replacement/demolition of existing static caravan and garage).*  
In discussion it was felt that the proposal represented an improvement over the existing extension and the Council resolved to support the application.
- ii. **DC/22/01189 - Land Adjacent to Oak Tree House, Cow Green, IP14 4HJ:**  
*Application for Approval of Reserved Matters following Outline Approval DC/21/03634. Town and Country Planning Order 2015. Submission of details for Access, Appearance, Layout, Landscaping and Scale for 1 dwelling.*  
In discussion, concerns were expressed about the scale of proposed dwelling, including its height, in relation to the plot and adjacent properties, and about the design which was felt to be unsympathetic. For these reasons it was resolved to object.
- iii. **DC/22/00970 - 24 Pound Hill Bacton IP14 4LP:**  
*Householder Application - Erection of front porch extension.*  
In discussion it was noted that the porch is significantly sized in relation to the size of the house and would project forward of the building line. However, on balance it was felt that the proposal was acceptable and so the Council resolved to support it.
- iv. **DC/22/01219 - The Oaks, Church Road, Bacton IP14 4LW:**  
*Erection of single storey and two storey side extensions.*  
It was noted that the proposal was for substantial extensions but on a sizable plot and it was resolved to support the application.

### b. The Council noted the following determinations by the Planning Authority relating to applications considered previously:

- i. **DC/22/00455 and DC/22/00456 - The Cottage, Broad Road, Bacton.**  
*Householder Planning and Listed Building Consent Applications respectively: Erection of single storey extensions (following removal of glazed structure) and alterations as per Heritage/ Design and Access Statement. Awaited*
- ii. **DC/22/00504 - Windrush Cottage, Earls Green, Bacton.**  
*Householder Application: Erection of rear two storey and single storey timber infill (orangery) extensions. Granted.*
- iii. **DC/22/00810 - Land to The East of Turkeyhall Lane, Bacton**  
*Application for a Non-material Amendment relating to DC/1800723 - Revised plan (Condition 11 Highways). Granted.*
- iv. **Re Outline Planning Permission DC/19/00646 - Land on the West Side, Broad Road, Bacton**  
*Application for the approval of Reserved Matters (Access, Appearance, Landscaping, Layout and Scale) pursuant to Conditions 1, 4, 6, 7, 8, 10 and 11 of Outline Planning Permission DC/19/00646 for Erection of 65 no. dwellings (including 22no. affordable dwellings) with attenuation basins, drainage and earthworks. Granted.*
- v. **DC/21/06766: (re-submission of withdrawn application DC/21/04912) North-East Side Garden of the Bungalow, Church Road, Bacton: Full Planning Application**  
*- Erection of a detached dwelling and new vehicular access (Plot 3). Granted.*
- vi. **DC/21/06920: Mildmay Lodge, Pound Hill, Bacton: Full Planning Application**  
*- Severance of garden and erection of a detached self-build bungalow and off-road parking using access from existing drive. Withdrawn.*

## Mar22-8. Community Governance Review

The District Council will launch a review of Parish Boundaries later this month and the

Chairman proposed that a working group be convened to consider the consultation, once it is launched, in April. Cllrs Jeffries and Kingsley were nominated and it was resolved to establish the working group.

### **Mar22-9. Street Names for the Development on Broad Road**

The District Council is seeking ideas for the naming of approximately six streets on this development. There were suggestions for themes such as railways or village history. Cllrs Jeffries and P Wigglesworth were delegated the task of making suggestions that could be circulated to all members by the Clerk, who will then submit final ideas to the District Council.

### **Mar22-10. Neighbourhood Plan**

The Clerk had circulated a written briefing, reporting that Mid Suffolk District Council has now had the time to consider the scope of the project light-touch Plans for which they have received Government funding but that unfortunately the project had not turned out to be as expected. Although the scheme had some value, it did not address how the location and nature of future development could be influenced at the most local level and so did not seem advantageous for Bacton. The briefing set out the nature of the process and recommended that the Council take an in-principle decision to develop a neighbourhood plan. Such a decision would allow the Clerk to engage with the District Council in a preliminary but detailed way, to gather the information necessary to develop a fully fleshed-out and costed proposal for final consideration at a future meeting.

In discussion it was highlighted that a full neighbourhood plan would be very helpful in terms of maximising the influence of the Parish Council and the people of Bacton over future development in the village but that it would be a sizeable and lengthy project. It was noted that the process would need to follow a statutorily defined process, involving various stages of information gathering and consultation with the community, as well as review by the district, before the final Plan could be put to the community by way of a referendum. The timescale is at least two years and the costs would run well in to five figures but there is a package of support, both financial and practical, allocated to each Neighbourhood Plan project and it was understood that this would fully fund the process.

The Council resolved, in-principle, that it would develop a neighbourhood plan subject to detailed information. The resolution mandated the Clerk to engage with the District Council in a preliminary but detailed way, to gather the information necessary to develop a fully fleshed-out and costed proposal for final consideration at a future meeting.

### **Mar22-11. Finance**

#### **a. Financial Reports to 28<sup>th</sup> February 2022**

The Council resolved to receive the financial reports, comprising the bank reconciliation and summary accounts showing variations from budget, noting that the financial position of the council was as expected. In discussion it was agreed that the cost of the Jubilee Beacon should be recorded under Fixed Assets as it was planned to retain and re-use it.

#### **b. Receipts and Payments**

The Council resolved to receive the schedule of receipts and payments and to approve the payments, totalling £2,435.33.

### **Mar22-12. Working Party Reports**

#### **a. Community Events - Jubilee**

Cllr Jeffries reported that the Jubilee events had all now been confirmed and that plans were advancing well. There will be 150 tickets for each of the two evening events (Prom Concert on Thursday 2<sup>nd</sup> and Ollie Day/Variety performance on Friday 3<sup>rd</sup> June) and the tickets will be priced at £7.50 and £10 each, respectively. Flyers advertising the events would be available soon and Councillors and members of the public were encouraged to help with boosting sales.

There was one element of the extended weekend that was missing, which was that a proclamation should be made at 1pm on the Thursday of the Jubilee weekend. This is planned to take place at Shop Green (and possibly sequentially in other places within

the village) but the village does not have a town crier. Cllr Jeffries called for a volunteer to come forward for that role.

Cllr Jeffries reported that he had costed a commemorative medallion for distribution to young people in the village at 99p each, including a free-form inscription on the reverse, which would include the name of the Parish Council. The Clerk reported that there are about 179 children under the age of 17 in the village and it was resolved to buy 200 medallions at £198 plus VAT.

Cllr Chambers reported that Taylor Wimpey had kindly agreed that the Beacon could be erected on a mound of soil on the Beacon Green site, initially temporarily but with a view to establishing a permanent site for it in due course.

**b. Village Greens**

Registration applications of the village greens had been acknowledged by the Land Registry and confirmation of formal registration was awaited.

**c. Road Safety**

Recent speeding data was reviewed, and it was noted that a speed of 104mph had been logged on Broad Road which highlighted the level of speeding.

**d. Parish Infrastructure Investment Plan**

Discussions so far had involved various interest groups but this would form part of a neighbourhood plan and would need to be more widely based.

There has been a long standing ambition to develop a proper public park in the village which would maintain a larger green space at the heart of the village where people could walk, play, perhaps play cricket and so forth, in perpetuity. It was felt that the land opposite the Manor, owned by the Orwell Park Trust, would be ideal for that purpose. Permission for the Parish to use the meadow for two weeks each year had already been secured by Cllr Jeffries and it was therefore felt that the trustees may be open to the idea. It was resolved that the Clerk would make a formal approach to explore possibilities.

**e. Cemetery**

The Chairman reported that former Cllr Green had kindly put in posts to discourage vehicles from driving on the Garden of Reflection area and thanked him for this.

**Mar22-13. Councillors' Items for Future Agendas and Reports Relating to Meetings**

Matters for future agendas:

- ◆ Ownership of and responsibility for the bridge from the verge to the church and for the ditch.
- ◆ The possibility of training for use of the defibrillators (possibly using the Rev'd Mair room at Manor Farm Surgery).
- ◆ Cleaning and painting (with correct colouring) of the village sign.

**Mar22-14. Dates for Meetings in the 2022/23 Session**

Following the decision taken at the last meeting, the 17<sup>th</sup> October (as opposed to the 10<sup>th</sup> October) had been confirmed as being available and so the dates for the coming year will be:

25 <sup>th</sup> April 2022	17 <sup>th</sup> October 2022	13 <sup>th</sup> February 2023
16 <sup>th</sup> May 2022	14 <sup>th</sup> November 2022	13 <sup>th</sup> March 2023
13 <sup>th</sup> June 2022	12 <sup>th</sup> December 2022	24 <sup>th</sup> April 2023
11 <sup>th</sup> July 2022	16 <sup>th</sup> January 2023	15 <sup>th</sup> May 2023
12 <sup>th</sup> September 2022		

**The meeting closed at 9.07pm**

Signed as a true record by authority of the Council

Chairman

