

# Bacton Parish Council

## To Members of Bacton Parish Council

You are duly summoned to attend a meeting of Bacton Village Hall, to be held on

Monday 12th February 2024 at 7.00pm

at Bacton Village Hall



Suzanne Lupin - Clerk

## A G E N D A

1	<b>Apologies for absence</b> To receive any apologies and to approve the reasons for absence.	
2	<b>Declarations of Interest and Dispensation Considerations</b> a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. b. To declare any Other Disclosable Interests in items on the agenda, and their nature. c. To receive and consider any request for dispensations.	
3	<b>Minutes of previous meetings</b> a. To agree the minutes of the Extraordinary Meeting of the Parish Council held on 17th January 2024 and to authorise the Chairman to sign them as a true record. b. To review the Action Log resulting from the minutes held on 8th January 2023.	
4	<b>District &amp; County Councillor Reports</b> a. To receive a report from District Councillor, Andy Mellen. b. To receive a report from County Councillor, Andrew Stringer.	
5	<b>Public Forum</b> Residents are invited to give their views or question the Council about issues on this agenda or to raise issues relating to the parish for future consideration. The time allocated will not normally exceed 15 minutes and is at the discretion of the Chairman.	by 7.30

6a	<p><b>Planning:</b> To consider responses to planning application consultations as listed below and any others that come to hand prior to the meeting.</p> <p><b>i. DC/24/00144</b> - Bacton Technology Park, Broad Road <i>Application to determine if Prior Approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to 3no Dwelling houses</i></p> <p><b>ii. DC/24/00435</b> - Land On The West Side Of Broad Road <i>Application to confirm compliance with Section 106 Planning Obligation dated 15/12/2020 relating to Outline Planning Permission DC/19/00646 and Reserved Matters DC/21/04779 for details of the provision of Public Open Space and Play Area.</i></p> <p><b>iii. DC/24/00210</b> - Broadway House Broad Road <i>Householder Application - Erection of single storey side/rear extension and replacement side porch.</i></p>	
6b	<p><b>Planning:</b> To receive any updates on planning applications considered previously.</p> <p><b>i. DC/22/01545</b>, dated 22 March 2022. Land North of Rectory Road, Bacton, Appeal Ref: APP/W3520/W/22/3312030. - <b>Appeal dismissed.</b></p>	
7	<p><b>Co-Option of Councillor-</b> To vote on the recommendations from the Staff Working Group for the position of Councillor.</p>	
8	<p><b>Group Reports</b> - To receive reports, recommendations and updates as follows and to determine action as appropriate:</p> <p><b>a.</b> Community events:</p> <p><b>b.</b> Village Greens and Byways : To approve the contractor to repair the fence opposite the Village Hall.</p> <p><b>c.</b> Recreation and &amp; Play Area:</p> <p><b>d.</b> The work of the Village Warden:</p> <p><b>e.</b> Cemetery:</p> <p><b>f.</b> Neighbourhood Plan:</p> <p><b>g.</b> Road Safety - To discuss taking down the developer signs opposite Beacon Green and the Middle school.</p>	by 8.10
9	<p><b>Finance &amp; Governance</b></p> <p><b>Receipts and Payments</b> - To receive the schedule of receipts and payments and to approve the schedule of payments.</p> <p>i. To approve the appointment of Trevor Brown to carry out the internal audit.</p> <p>ii. To review the internal control statement.</p> <p>iii. To approve the decision put forward by the Finance Group to pay the Clerk 5 hours extra as overtime per week until the end of financial year.</p> <p>iv. To approve the cost towards purchasing a black and white laser printer for the Clerk.</p> <p>v. To mandate the Clerk to authorise work up to £2000.</p> <p><b>Governance: (Policies &amp; Procedures in Risk Assessments).</b></p> <p>i. To agree the formation of a Flood Working Group.</p> <p>ii. To agree the formation of a Leisure Facilities Working Group.</p>	

10	<p><b>Councillors' reports and items for future agendas</b></p> <p>Councillors may use this opportunity to report on meetings attended, to agree the attendance of councillors (to represent the Council) at any forthcoming meetings, to report (only) matters of information not included elsewhere on the agenda or raise items for future agendas (only), not included elsewhere on the agenda.</p>	
<p><b>Reserved Business:</b>  Under the Public Bodies (Admission to Meetings) Act 1960, the public and press will be excluded from the meeting at this point, due to the confidential or sensitive nature of the business to be discussed.</p>		
11	<p><b>Staffing Matters</b></p>	
12	<p><b>Road Safety Project :</b> To update the Council on the proposed Road Calming project.</p>	