

# BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councillors are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on Monday 7 July 2025 in Bacton Village Hall from 7.00pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes are adopted; anyone speaking will be deemed to have given consent to being recorded.

## AGENDA

1.	<b>Apologies for absence</b> <ul style="list-style-type: none"><li>a. Councillors to receive apologies for absence.</li><li>b. Councillors to vote on acceptance to apologies for absence.</li></ul>
2.	<b>Declarations of Interest and Dispensation considerations</b> (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct): <ul style="list-style-type: none"><li>a. To receive any Declarations of Interests in subsequent agenda items.</li><li>b. To consider any requests for dispensations.</li></ul>
3.	<b>Minutes of previous meeting:</b> Councillors to approve the minutes of the Annual Parish Council meeting held on 9 June 2025 as a true record of the business conducted (previously circulated ref 090625/01 – 090625/64 inclusive)
4.	<b>Public Forum:</b> <ul style="list-style-type: none"><li>a. To receive a report from Andrew Stringer County Councillor to include an update of funding towards the North Close project</li></ul>

	<ul style="list-style-type: none"> <li>b. To receive a report from Andrew Mellen District Councillor to include ownership of Solar Panels (relating to the new partnership) and advertising for use of the taxi bus.</li> <li>c. To receive comments or questions from members of the public.</li> </ul>
5.	<p>To receive updates and reports from working groups and consider further action:</p> <ul style="list-style-type: none"> <li>a. <b>Bacton Green:</b> <ul style="list-style-type: none"> <li>I. To receive quotes to maintain the arable land.</li> <li>II. To receive sale proposals for the arable and equestrian land at Bacton Green.</li> </ul> </li> <li>b. <b>Beacon Green:</b> <ul style="list-style-type: none"> <li>I. To receive an update on the transfer of land.</li> <li>II. To consider a footpath bridge to Wyverstone Road.</li> <li>III. To consider lighting the Beacon on Friday 15 August 2025 to mark VJ Day.</li> </ul> </li> <li>c. <b>Cemetery:</b> <ul style="list-style-type: none"> <li>I. To note the Primary School will apply to have the footpath through the Primary school re-directed.</li> <li>II. To note A E Waterfield will be carrying out work to the footpath leading to the rear of the Primary School w/c 11 August with agreement from the Primary School.</li> <li>III. To consider cutting back the hedge bordering the access road to allow clear and easy access by grave diggers, mourners etc.</li> <li>IV. To note the tarmac on the car park has been repaired and weeds have again been sprayed.</li> <li>V. To consider work required to the fencing/hedging that borders the primary school.</li> <li>VI. To receive an update on the urgent repairs required to three memorials.</li> <li>VII. To receive a request from a stone mason for a memorial to remain in situ despite it being erected in breach of the Cemeteries terms &amp; conditions.</li> </ul> </li> </ul>

	<p>VIII. To consider a request from a resident for siting a memorial bench.</p> <p>d. <b>Community Engagement:</b></p> <p>I. To consider ideas for the stand at the Annual Bacton Fayre 2025.</p> <p>II. To agree holding the next Village Voice Friday 26 evening and Saturday 27 September daytime and for it to be a community engagement on the Neighbourhood Plan.</p> <p>III. To consider any items to be discussed at the inter Parish liaison meeting.</p> <p>e. <b>Cow Green:</b></p> <p>I. To consider proposals from residents regarding maintenance to the track.</p> <p>II. To receive an update on the work to the entrance off B1113 from A E Waterfield.</p> <p>f. <b>Garden of Reflection:</b></p> <p>I. To receive a plan of on going work.</p> <p>II. To consider allowing memorial plaques to be installed on the oak frame.</p> <p>g. <b>Neighbourhood Plan:</b> To receive an update and agree a payment of £6,375 to 'People4Places' the external consultants to prepare the Neighbourhood Plan to referendum stage.</p> <p>h. <b>North Close:</b> To note works will commence on the 'patio area' w/c 14 July 2025 by 'CHL Landscapes' as per the plan (issued notice &amp; plan to residents).</p> <p>i. <b>Pedestrian Safety Project:</b></p> <p>I. To receive an update following an external safety audit for two informal pedestrian safety crossings and associated signage.</p> <p>II. To receive an update on the work to refresh road markings.</p> <p>III. To receive an update on a meeting regarding traffic on Turkey Hall Lane.</p> <p>j. <b>Shop Green:</b></p> <p>I. To receive an update on the replacement electricity socket.</p> <p>II. To consider maintenance work on the pond and surrounding vegetation.</p> <p>k. <b>St Mary's Playing field:</b></p> <p>I. To receive an update on the manufacture and installation of the skate ramp.</p>
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	<p>II. To consider additional play equipment including the procurement of 'real' boats and tractors.</p> <p>I. <b>Parish Warden:</b> To receive the monthly report.</p>
6.	<p><b>Planning:</b></p> <p>a. To note there have been no planning applications made to Mid Suffolk District Council (MSDC) relating to Bacton since the last meeting.</p> <p>b. To note the following determination made by MSDC relating to Bacton since the last meeting:</p> <p>DC/25/01928 Malt Barn, Station Road, Bacton</p> <p>MSDC: GRANTED BPC: Supported.</p> <p>c. To receive an update on the two outstanding CIL liabilities.</p> <p>d. To receive an update and consider further action on the land previously offered for Community Use on the Bellway development.</p>
	<p><b>Finance (all supporting papers appended):</b></p> <p>a. To receive and approve the finance report for the period ended 30 June 2025:</p> <p>I. Bank reconciliations.</p> <p>II. Budget to actual payments and receipts.</p> <p>III. Reserves.</p> <p>b. To note receipts since the last meeting.</p> <p>c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.</p> <p>d. To receive an update on the Barclays Bank mandate change and consider future banking arrangement.</p> <p>e. To consider purchasing an A3 colour printer at a cost of £183.00.</p> <p>f. To consider purchasing flags to mark VJ Day (Friday 15 August 2025).</p> <p>g. To consider the following financial requests:</p> <p>I. from the Village Hall Committee to fund Wi-fi for two years (from £840.75).</p> <p>II. from Bacton Utd to fund footballs and/or first aid supplies (£129-£387).</p>

7.	<b>Governance:</b> <ol style="list-style-type: none"> <li>a. To receive a review of the risk assessments.</li> <li>b. To note all documentation has been submitted to PKF for the annual limited assurance review and confirmation of receipt received.</li> <li>c. To consider the procedure should there be an unlawful encampment in the Parish and agree delegation powers.</li> </ol>
8.	<b>Correspondence:</b> To note any correspondence previously circulated and consider any necessary action:
9.	<b>Councillors to request items for inclusion in a future meeting:</b> including Pulhams Lane, streetlights and waste bins.
10.	<b>To note the next scheduled meeting is on 8 September 2025.</b>
11.	<b>Chairman to close the meeting.</b>

*Tina*

Tina Newell | Clerk to Bacton Parish Council

1 July 2025