

BACTON PARISH COUNCIL

Chair Person: David Ryding

Clerk: Tina Newell

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Councillors: You are hereby summoned, and members of the press and public are hereby invited, to attend a meeting of the Parish Council on Monday 8 June 2026 at 7.00pm in Bacton Village Hall to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

AGENDA

1. **Co-option:** Noting there has been no request for an election all Councillors to consider co-opting one Councillor.
2. **Apologies for absence:**
 - a. Councillors to receive any apologies for absence.
 - b. Councillors to vote on acceptance to apologies for absence.
3. **Declarations of Interest and Dispensations:**
 - a. To receive any Councillors' Interests in subsequent agenda items.
 - b. To receive and consider any requests for dispensations.
4. **Minutes of previous meeting:** Councillors to approve the minutes of the Annual Parish Council meeting held on 14 May 2026.
5. **Public Forum:**
 - a. To receive comments or questions from members of the public.
 - b. Councillors are asked to raise any questions resulting from the receipt of Andrew Mellen District Councillors monthly report including details on to whom and when the 10 years maintenance payment for Beacon Green would be received and an update on the former Bacton Middle School site.
 - c. Councillors are invited to ask Andrew Stringer County Councillor questions further to receipt of the monthly report including an update on the reduction of speed on the approach to the railway bridge junction.
6. **Planning:**

- a. Councillors to consider planning applications made to the District Council relating to Bacton since the last meeting:
 - I. [DC/26/01966](#) Erection of 1 no self build dwelling on plot 2 with dedicated access
Location: The Bungalow, Church Road, IP14 4LJ
 - II. [DC/26/01897](#) Erection of a new store and café, with relocation of the existing store
Location: Land to the South of Church Road, IP14 4LW
 - III. [DC/26/01734](#) Householder application Erection of a garage/workshop with office above
Location: Seeblick, Rectory Road IP14 4LE.
 - b. Councillors to note determinations made by the District Council relating to Bacton since the last meeting.
 - c. Councillors to receive an update on the outstanding CIL liabilities.
 - d. Councillors to consider liaising with all land owners who have submitted sites in the recent call for sites exercise held by the District Council.
 - e. Councillors to consider further action following a response to a request for compensation on the site formerly offered for Community Use on the Bellway estate.
7. To receive updates and reports from working groups and consider further action:
- a. **Beacon Green:** To note the District Council require further confirmation the Parish Council are agreeable to the proposed scheme in the latest planning application.
 - b. **Cemetery:** To receive a report and consider the following:
 - I. Installing water on site.
 - II. Proper reinstatement of small gate (between posts) with appropriate disability access latch.
 - III. Tidying and cutting back the hedge at the entrance from the Pre-School, where appropriate and without long term damage and install a wire fence (akin to the Garden of Remembrance fencing) to provide some measure of security from Muntjac.
 - IV. Purchasing a 'shed' to store the bins at approximately £125.00.
 - V. Purchasing signage at all access gates (including Garden of Remembrance) "Dogs to be kept on a lead at all times" at approximate cost of £35 each.
 - VI. To note three benches have been installed and agree a fourth bench is no longer required.

- c. **Community Engagement:**
 - I. To receive feedback from the recent 'open door' event.
 - II. To agree with the Parish Council newsletter format, details and consider distribution.
 - III. To discuss how to assist the Good Neighbour Scheme.
 - d. **Community Infrastructure Levy:** To receive an update on the request for funding from the Bacton Bowls Club.
 - e. **North Close:** To receive an update on the insurance claim for work carried out previously.
 - f. **Neighbourhood Plan:** To note the completed draft Neighbourhood Plan has yet to be received.
 - g. **Road/Pedestrian Safety:** To receive an update on locations and agree the design/s of village entrance gates.
 - h. **Parish Warden:** To receive a monthly report.
8. **Finance (all supporting paperwork appended):**
- a. **To approve the finance report for the period ended 31 May 2026:**
 - I. Bank reconciliation
 - II. Budget vs Actual
 - b. To note receipts since the last meeting.
 - c. To approve payments to be made and ratify any payments made since the last meeting.
 - d. To receive an update on the addition of DR, MB, JD and MH to the Unity Trust bank mandate and the removal of JK.
9. **Governance:**
- I. To note the external review body have confirmed receipt of the documents required to carry out an external review.
 - II. To consider the appointment of Councillors to outside organisations.
10. **Correspondence:** Councillors to agree action on correspondence received.
11. **Other matters for inclusion on a future agenda:** Bacton Green
12. **Councillors to note the date of the next meeting as 6 July 2026 and to consider a meeting in August 2026.**
13. **Close the meeting.**

Tina

Tina Newell | Clerk Bacton Parish Council

3 June 2026