

BACTON PARISH COUNCIL

Chair Person: David Ryding

Clerk: Tina Newell

Meadow View, Oak Farm Lane

Mendlesham

IP14 5TE

bacton-pc.gov.uk

parishclerk@bacton-pc.gov.uk

07767163706

Councillors: You are hereby summoned, and members of the press and public are hereby invited, to attend a meeting of the Parish Council on Monday 19 October 2026 at 7.00pm in Bacton Village Hall to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

AGENDA

1. **Co-option:** Councillors to consider the co-option of one Parish Councillor.
2. **Apologies for absence:**
 - a. Councillors to receive apologies for absence.
 - b. Councillors to vote on acceptance to apologies for absence.
3. **Declarations of Interest and Dispensations:**
 - a. To receive any Councillors interests in subsequent agenda items.
 - b. To receive and consider any requests for dispensations.
4. **Minutes of previous meeting:** Councillors to approve the minutes of the extra Parish Council meeting held on 29 September 2026.
5. **Public Forum:**
 - a. Councillors are invited to ask questions to Andrew Mellen as District Councillor and Andrew Stringer as County Councillor on their reports submitted prior to the meeting.
 - b. To receive comments or questions from members of the public.
6. **Planning:**
 - a. Councillors to note there have been no planning applications made to the District Council relating to Bacton since the last meeting.
 - b. Councillors to note determinations made by the District Council relating to Bacton since the last meeting.

- c. Councillors to note there is no update on the outstanding CIL liability relating to land to the Rear of the Bull Inn planning application reference 4945/16.
- d. To note Westhorpe Parish Council has begun the process of preparing a Neighbourhood Plan and has designated their whole parish as their plan area.
- e. Councillors to receive an update on meetings with land owners who have submitted sites in the recent call for sites exercise held by the District Council.

7. To receive updates and reports from working groups and consider further action:

- a. **Bacton Green:** Councillors to note the agricultural land has been successfully included in the latest government Sustainable Farming Incentive (SFI) scheme (SFI26).
- b. **Beacon Green:**
 - i. Councillors to receive an update on the hand over of the open space.
 - ii. Councillors to consider the cost to install a metered water connection.
- c. **Cemetery:**
 - i. Councillors to receive an update on the possibility of a water connection to the Cemetery including the Garden of Reflection.
 - ii. Councillors to receive a recommendation from the working group to update the terms and conditions.
- d. **Community Engagement:**
 - i. To agree the final details for a joint Christmas event with St Marys Church.
 - ii. To approve the temporary installation of soldiers on Tailor and Shop Green to mark Remembrance Day.
- e. **Community Infrastructure Levy:**
 - i. To consider a further request for funding from Bacton Bowls Club.
 - ii. To receive an update on the requirement for additional streetlights along Broad Road.
 - iii. To consider replacing posts around Tailors Green and installing new posts on Shop Green.
 - iv. To agree purchasing one noticeboard for Community Use on Shop Green.
 - v. To consider purchasing two benches for siting at the enclosed dog area and one bench and two picnic tables for the play area.
 - vi. To consider the idea of a community library.
 - vii. To consider purchasing additional play equipment at St Marys playing field.
- f. **Neighbourhood Plan:** To receive an update following the recent public consultation.

g. Open Spaces:

- I. To consider work required on the cobbled area at Cedar Close.
- II. To consider further work required to the ponds at both Cow and Shop green.
- III. To receive an update on the removal of the herras fencing off St Marys Close.
- IV. To consider the grass cutting contract for the 2027/28 season.

h. Road/Pedestrian Safety:

- i. To consider the purchase and installation of three sets of 'village gateways' at a total cost of £12,249.69.
 - ii. Councillors to consider repainting white lines on the road sides and re-instating 'dragons teeth' at 30mph start points as advised by SCC Highways.
 - iii. Councillors to receive an update on the installation of three streetlights along Church Road.
 - iv. Councillors are asked to consider moving the telegraph pole on the front boundary of a resident's property to allow for better distribution of lighting along Church Road.
- i. **Parish Warden:** Councillors to confirm receipt of the Parish Wardens report and agree any actions as a result.

8. Finance (all supporting paperwork appended):

- a. **To approve the finance report for the period ended 30 September 2026 including:**
 - i. Bank reconciliations.
 - ii. Budget vs Actual income and expenses.
 - iii. Reserves
- b. To note receipts since the last meeting.
- c. To approve payments to be made and ratify any payments made since the last meeting.
- d. To receive an update on the addition of DR, MB, JD and MH to the Unity Trust bank mandate and the removal of JK.
- e. To approve the purchase of a wreath to support the Remembrance Day service.

9. Governance:

- a. Councillors to consider setting up a finance committee.
- b. Councillors to consider appointments on working groups.
- c. Councillors to note the insurance has been renewed with Community Action Suffolk.

10. Correspondence: Councillors to agree action on correspondence received including a Neighbourhood Watch scheme and Community Emergency Plan.

11. **Councillors to consider other matters for inclusion on a future agenda:** Clerks appraisal, review of policies and risk assessments, youth Council.
12. **Councillors to note the date of the next meeting as 9 November 2026.**
13. **Close the meeting.**

Tina

Tina Newell I Clerk Bacton Parish Council

14 October 2026

BACTON PARISH COUNCIL

Minutes of the Extra Parish Council Meeting held on 29 September 2026 from 7pm held in Bacton Village Hall.

In Attendance: David Ryding (DR) Chair person, Deana Bird (DB), Matt Bryant (MB), Martin Head (MH), John Kingsley (JK) and Graham MacAusland (GM)

Others present: Tina Newell (Clerk) (TN), Andrew Mellen (AM) (District Councillor) and Andrew Stringer (AS) (County Councillor).

Prior to the meeting David Ryding informed all of Vanessa Kingsley's resignation from the Parish Council. Vanessa has served the Council for many years as Councillor, Chair and Vice Chair, providing invaluable support and commitment to the village. Her knowledge and contribution will be greatly missed.

- 290926/01 **Apologies for absence:** Jill Dowsett (JD) and Gail Wigglesworth (GW) offered apologies for absence prior to the meeting due to a previous engagement and a family bereavement.
- 290926/02 All Councillors agreed to accept apologies from and JD and GW.
- 290926/03 **Declarations of Interest and Dispensation requests:** Councillors confirmed they had no declarations of interest or dispensation requests at the meeting and no declarations of interest or dispensations had been received prior the meeting.
- 290926/04 **Minutes of previous meeting:** All Councillors confirmed receipt of the draft minutes from the Parish Council meeting held on 2 September 2026 and resolved to accept these as a true record of the decisions made. DR, as Chairperson was authorised to sign and date these (pages 166 – 168 inclusive).
- 290926/05 **Public Forum:** There were no comments or questions from AM or AS (as the only members of public present).
- Planning:** Councillors considered the following planning applications made to the District Council relating to Bacton since the last meeting:
- 290926/06 DC/26/03807 Full planning application construction of 20 no space car park and access track.
- Land and football pitches at the Bacton Scout Hall, Rectory Road IP14 4LE.
- After consideration all Councillors resolved to offer full **support** for this application.

- 290926/07 DC/26/03889 Householder application erection of a single storey side extension to dwelling and alterations to existing rear conservatory
Sunnycott, 2 Cow Green IP14 4HJ
After discussion it was agreed that the proposal would provide an improvement to the existing dwelling and therefore all Councillors resolved to **support** the application.
- 290926/08 DC/26/03955 Full planning application – erection of 2 no dwellings including erection of garage to serve existing dwelling (following partial demolition and alteration of existing dwelling)
St Helier, Broad Road, IP14 4NB
After considering this application all Councillors resolved to **support** the application, **subject to** the submission of a flood risk report and evidence, by way of an appropriate plan, demonstrating that adequate and suitable drainage arrangements will be provided.
- 290926/09 DC/26/03654 Householder application – erection of a single storey rear extension
31 Pound Hill, IP14 4LP
After a brief discussion all Councillors resolved to offer its support for this application.
- 290926/10 Councillors noted there had been no determinations made by the District Council relating to Bacton since the last meeting.
- 290926/11 Councillors noted a bespoke payment plan has been agreed with the District Council relating to the outstanding Community Infrastructure Liability (CIL) on Mizpah (application DC/19/05193) however there is no update on the outstanding liability relating to planning application 4945/16 (land to the Rear of the Bull Inn).
- 290926/12 Councillors noted the District Council has submitted the CIL draft charging schedules to the Planning Inspectorate for an independent examination.
- 290926/13 Councillors noted a meeting with senior planners regarding the site formerly offered for community use on Ivy Hill is scheduled to take place early October 2026.
- Road Safety:**
- 290926/14 Further to a meeting with the Community Engineer from Suffolk County Council all Councillors agreed to extend the length of the existing drain adding a second shorter drain on the verge along Church Road at a cost of £980 using contractor Mark Goodman. Councillors noted this work was approved by the Community Engineer who confirmed no permission or license from Suffolk Council is required.
- 290926/15 Whilst there was no data from the Speed Indicator Devices available for the meeting TN will update social media when the data is received.

290926/16 DR confirmed the only road safety work, as agreed by the Community Engineer from Suffolk County Council, is to ensure white lines on the road sides are clearly marked and to re-instate 'dragons teeth' on all 30 junctions. It was agreed to obtain quotes to carry out these and bring to the next meeting.

Correspondence:

290926/17 DR informed those present that the current contractor has confirmed that the work previously carried out at North Close was inconsistent and not completed in accordance with the work required; some areas were laid on sand, others on Type 1 material, and many areas had no membrane. The current contractor considered the previous work to be substandard.

290926/18 TN noted a statement to support the Community Governance Review has been written and approved by all Councillors and sent to the District Council.

290926/19 **Other matters for inclusion on a future agenda include:** formation of a finance committee, Community Emergency Plan, disposal of old bins, community library, Cedar Close, working group memberships and election/co-option.

290926/20 **Councillors noted the date of the next meeting as 19 October 2026.**

290926/21 **DR closed the meeting at 19:42.**

District Councillor Report - Bacton ward, October 2026

(Bacton, Cotton, Finningham, Westhorpe & Wyverstone)

Mid Suffolk Council writes to Government over changes to planning reforms	Mid Suffolk councillors have hit out at Government planning reforms, warning they could leave local communities with less say over new developments. Mid Suffolk District Council is to write to the Government to raise concerns over changes to Neighbourhood Plans, green spaces and the way planning applications are decided, most decisions being made by officers, and the opportunity for councillors to 'call-in' a planning application removed.
Food Summit on Monday 16 November	The Suffolk Food Summit is returning to the Food Museum in Stowmarket this November, organised by MSDC to celebrate local food and drink production and its impact on the region's economy. The summit follows on from the council's recently published Food and Drink Action Plan which sets out an ambition to strengthen local production, build a resilient local food and drink network, improve food education and support the industry as a key growth sector.
Local housing for local people	Mid Suffolk District Council has recently agreed to introduce a Parish Connection Priority for new affordable and social rented homes secured through S106 agreements.
New double Multi Use Games Area (MUGA) in Stowmarket	Plans for a new multi-use games area at Stowmarket High School have been given the go-ahead after MSDC agreed to fund the stalled project. The multi-use games area (MUGA) will provide a space for sports including tennis, netball, basketball and football as part of wider efforts to improve access to sports facilities in the town. A new 3G pitch and athletics track for community use have already been completed.
Community projects receive cash injection	A community-run arts centre, recycling centre and village hall projects are all set to receive a share of more than £110k following the latest Community Infrastructure Levy (CIL) awards by Mid Suffolk District Council. Community projects receive cash boost - Mid Suffolk District Council - <u>babergh.gov.uk / midsuffolk.gov.uk</u>
Councillors e-bike partnership receives national recognition	A partnership between MSDC and e-bike provider Eezybike has been shortlisted for two national awards, recognising the innovative work done in the districts to create active and sustainable travel options. Councils' e-bike partnership receives national recognition - Mid Suffolk District Council - <u>babergh.gov.uk / midsuffolk.gov.uk</u>
Free classes for older people improve their balance	Older people in Suffolk are being encouraged to take part in free exercise classes to help improve balance, fitness and flexibility. The 12-week Strength and Balance programme aims to improve the balance, co-ordination, flexibility and confidence of residents aged 65 or over who have had a recent fall or feel unsteady on their feet. Free classes to help older people improve their balance - Mid Suffolk District Council - <u>babergh.gov.uk / midsuffolk.gov.uk</u>

Cllr Andy Mellen

Andrew. Mellen@midsuffolk.gov.uk

07790 992619

Sustainable Farming Incentive Agreement Document

Agreement

Agreement Document Type:	SFI
Agreement Number:	2452647
Agreement Name:	Bacton PC SFI 2026
Agreement Start Date:	01/10/2026
Agreement End Date:	30/09/2029
SBI:	200454640
Agreement Holder:	BACTON PARISH COUNCIL
Address:	DISS
Postcode:	IP22 4JZ

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1. Introduction and overview

Your Sustainable Farming Incentive (SFI) “Agreement” comprises:

- this “Agreement Document”, which describes the sum to be paid (the “Grant”) to the agreement holder (“you”) for delivering the action(s) you have selected (the “Actions”)
- the relevant SFI Agreement “Terms and Conditions”, which are applicable to the payment of the “Grant”
- the Actions you have selected

By entering your SFI Agreement, you agree to:

- complete the Actions you have selected, as referenced in this Agreement Document and set out on GOV.UK
- comply with the relevant SFI Agreement Terms and Conditions, which are published on GOV.UK (and the “Scheme Rules” in the “Scheme Information” on GOV.UK that further explain the mandatory requirements of your Agreement as established by the relevant Terms and Conditions)
- obtain, maintain and comply with any required permits, licences, permissions, consents, approvals, certificates and authorisations (whether statutory or otherwise)

Make sure you understand the full extent of your obligations under your SFI Agreement. Read the relevant SFI Agreement Terms and Conditions, Scheme Rules in the Scheme Information and detailed requirements for your selected Actions which are [available on the SFI26 page on GOV.UK](#).

You must tell the Rural Payments Agency (RPA) in writing as soon as possible if something happens within or outside your control which might reasonably be expected to affect your ability to comply with your obligations under your SFI Agreement. This is called a “Change of Circumstances”.

2. Parties to the Agreement

This Agreement is between:

BACTON PARISH COUNCIL, of DISS, IP22 4JZ (“you” as the agreement holder) and the Rural Payments Agency, PO Box 324, Worksop, S95 1DF, acting as a delivery body on behalf of the Department for Environment, Food and Rural Affairs (“us”, “we”, “our”).

3. Agreement Period

The Agreement is for a period (the “Agreement Period”) from the date the Agreement starts (the “Agreement Start Date”) until the end date of the Action with the longest duration in the

Agreement (the “Agreement End Date”). This is subject to the provisions for early termination set out in the SFI Agreement Terms and Conditions.

The Agreement Period for your SFI Agreement is set out below.

- Agreement Start Date:01/10/2026
- Agreement End Date: 30/09/2029

4. Agreement Land

The "Agreement Land" comprises the following land parcels:

Parcel number	Total parcel area (hectares)	For your own use
TM0365 4447	3.5934	
TM0365 5553	1.8857	

5. Summary of parcel-based Actions

The following table sets out a summary of the parcel-based Actions you have agreed to complete under your SFI Agreement.

Read the relevant SFI Agreement Terms and Conditions, Scheme Rules in the Scheme Information and detailed requirements for your selected Actions which are [available on the SFI26 page on GOV.UK.](#)

Parcel number	Action code	Action title	Total parcel area (hectares)	Quantity (hectares/metres/ unit)	Action Start Date	Action End Date
TM0365 4447	CHRW2_26	Manage Hedgerows	3.5934	169.00	01/10/2026	30/09/2029
TM0365 4447	CNUM3_26	Legume fallow	3.5934	3.3600	01/10/2026	30/09/2029
TM0365 5553	CIPM2_26	Flower-rich grass margins, blocks or in-field strips	1.8857	1.8857	01/10/2026	30/09/2029

6. Summary of agreement level Actions

No agreement level actions included in this SFI Agreement

7. Schedule of payments

Subject to you complying with your SFI Agreement, the following table sets out a schedule of the payments for the Actions you have agreed to complete under your SFI Agreement.

Please note that these figures are correct as at the Agreement Start Date. They may vary in accordance with the processes set out in the relevant SFI Agreement Terms and Conditions (and the Scheme Rules in the Scheme Information that further explain the mandatory requirements of your Agreement as established by the relevant Terms and Conditions). You can find these [on the SFI26 page on GOV.UK](#).

Agreement Year 1				
Action code	Action title	Total quantity (hectares/metres/unit)	Payment rate	Total annual payment
CHRW2_26	Manage Hedgerows	169.0000	£ 13.00	£ 21.97
CIPM2_26	Flower-rich grass margins, blocks or in-field strips	1.8857	£ 798.00	£ 1,504.79
CNUM3_26	Legume fallow	3.3600	£ 532.00	£ 1,787.52
Total				£ 3,314.28
Agreement Year 2				
Action code	Action title	Total quantity (hectares/metres/unit)	Payment rate	Total annual payment
CHRW2_26	Manage Hedgerows	169.0000	£ 13.00	£ 21.97
CIPM2_26	Flower-rich grass margins, blocks or in-field strips	1.8857	£ 798.00	£ 1,504.79
CNUM3_26	Legume fallow	3.3600	£ 532.00	£ 1,787.52
Total				£ 3,314.28
Agreement Year 3				

Action code	Action title	Total quantity (hectares/metres/unit)	Payment rate	Total annual payment
CHRW2_26	Manage Hedgerows	169.0000	£ 13.00	£ 21.97
CIPM2_26	Flower-rich grass margins, blocks or in-field strips	1.8857	£ 798.00	£ 1,504.79
CNUM3_26	Legume fallow	3.3600	£ 532.00	£ 1,787.52
Total				£ 3,314.28

8. Annual payment schedule

Subject to you complying with your SFI Agreement, the following table sets out a summary of the total payments which you may receive for:

- each year of the Agreement
- the total duration of the Agreement

Please note that these figures are correct as at the Agreement Start Date. They may vary in accordance with the processes set out in the relevant SFI Agreement Terms and Conditions (and the Scheme Rules in the Scheme Information that further explain the mandatory requirements of your Agreement as established by the relevant Terms and Conditions). You can find these [on the SFI26 page on GOV.UK](#).

Action code	Agreement Year 1	Agreement Year 2	Agreement Year 3	Total Agreement Payment
CHRW2_26	£ 21.97	£ 21.97	£ 21.97	£ 65.91
CIPM2_26	£ 1,504.79	£ 1,504.79	£ 1,504.79	£ 4,514.37
CNUM3_26	£ 1,787.52	£ 1,787.52	£ 1,787.52	£ 5,362.56
Total	£ 3,314.28	£ 3,314.28	£ 3,314.28	£ 9,942.84

9. Electronic signature

The Agreement (comprising this Agreement Document, the relevant SFI Agreement Terms and Conditions and the selected Actions) has been accepted by ETHAN POWELL - BACTON PARISH COUNCIL on 16/09/2026

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6. CEMETERY INTERMENTS, GRAVE BACKFILLING AND REINSTATEMENT

The Funeral Director or person arranging the funeral is responsible for ensuring that, **immediately** following the interment **after all mourners have left the cemetery**, the grave is properly backfilled, left in a safe, tidy and appropriate condition **on the same day**.

The grave must be **reasonably level with the surrounding ground** and suitable for continued maintenance as part of the lawn cemetery.

The Funeral Director or person arranging the funeral shall be responsible for removing all surplus soil from the cemetery **on the same day** or as otherwise agreed with the Council. There is no facility for the disposal of soil in Bacton cemetery.

Graves may naturally settle following an interment. **Monitoring of the condition of the backfilled grave is to be carried out at regular intervals during the settling period.** Where significant settlement occurs **the Parish Council will instruct their appointed contractor to inspect the grave for settlement and sinkage before taking remedial action to ensure the grave is flat and suitable for continued maintenance as part of the lawn cemetery.**

~~Funeral Director or person arranging the funeral is responsible for arranging for the grave to be made reasonably level again, as reasonably required by the Council, so that it remains suitable for maintenance as part of the lawn cemetery.~~

~~The Council may inspect a newly backfilled grave and may notify the Funeral Director or person arranging the funeral where remedial work is reasonably required.~~

~~Any remedial work must be carried out in consultation with the Parish Clerk or Cemetery Warden and in accordance with reasonable instructions given by the Council.~~

~~Where the responsible person fails to carry out required remedial work within a reasonable period after being notified, the Council may arrange for the necessary work to be undertaken and may seek to recover any reasonable costs incurred, where permitted by law and the applicable terms and conditions.~~

~~Nothing in this section prevents the Council from carrying out necessary works itself where this is required for health, safety, access, grounds maintenance or the proper management of the Cemetery.~~

To: Bacton Parish Council

Subject: Funding request from Bacton Bowls Club

I am writing on behalf of Bacton Bowls Club to request funding from the Parish Council for an important project at our grounds on Rectory Road. Thanks to our supportive landlords, David Black & Son, solicitors are currently drafting a 20-year lease extension agreement. This long-term security allows us to confidently invest in the site.

Bacton Bowls Club with 43 members is an asset to Bacton village and has provided a vital social service to local residents and the surrounding villages since 1970, first from the Manor lawn and then from its current site. The club offers an inclusive environment that promotes gentle physical and mental exercise for both younger and older members while fostering the development of new bowlers. Interestingly, bowls is an activity that has been recommended for individuals living with conditions such as Parkinson's disease.

Our volunteer-run club provides a full calendar of social events throughout the year, which are available to bowlers and non-bowlers alike and are always well attended. These events play an important role in preventing rural isolation, promoting good mental wellbeing and also raise much-needed funds for the club. These funds help us to maintain the green and clubhouse and allow us to promote membership to all at an affordable cost, including a discounted first-year fee to welcome new players. With the recent housing developments in the area, this hard work has led to new members joining.

Our biggest challenge is the significant, ongoing damage to the bowling green caused by rabbits living beneath the old Leylandii hedge. The hedge is diseased and dying and, without intervention, the playing surface of the green will deteriorate to a point where it can no longer be used. To safeguard the future of the green, the hedge must be removed, and the green must be re-fenced to provide security and prevent further rabbit damage. We have sourced a competitive quote of £17,150 (no VAT applicable) from Andrew Wade of AC Fencing Landscapes—a local Bacton business.

Whilst securing the perimeter is our immediate priority, we are also keen to upgrade the clubhouse facilities in the near future by making improvements such as providing accessible toilets with a baby changing area as well as modernising the kitchen and the electrics. The timing of this work is important as the club will be celebrating its 50th anniversary at the Rectory Road site next season, and we are planning to hold several events to highlight this half-century milestone and celebrate Bacton's community spirit.

The Bacton Bowls Club would be grateful if this project could be added to the agenda for consideration at the next Parish Council meeting. I have attached the formal quote from AC Fencing Landscapes for your review.

Many thanks in advance to you and the Council for your time and consideration in this matter.

Bacton Bowls Club

7 e ii.

Additional Streetlight/s at Pound Hill

Six households in support of additional columns/s and three not in support this is from over 20 letters given out.

The majority of Pound Hill is supplied via overhead electrical services (connection to the Overhead supplies is out of our control and new underground supplies can be carried out by our contractor upon UKPN agreement.

There is not a viable option for installing a new lighting column near the junction with Broad Road, as the nearest LV pole is located on private land at The Old Police House and is obscured by a large conifer.

However, the following three potential options have been identified:

Option 1

A lighting column may be installed outside No. 2 Pound Hill, subject to the homeowner not parking on their front garden. Unfortunately, the column cannot be positioned directly in front of the LV pole due to the presence of a BT chamber within the footway.

The electrical supply would need to be taken from the existing LV pole, which would require specialist overhead connection works by UKPN-approved contractors.

Option 2

There is an underground UKPN LV cable extending from the LV pole on the opposite side of the road. Based on this, it may be possible to install a lighting column within the verge at the junction with Oakfield Road and obtain a connection from the underground cable.

Option 3

A lighting column may be installed in the verge opposite the junction with Oakfield Road, with a connection made to the underground LV cable. However, this option may require additional trenching works to reach the underground service cable.

Recommendation:

Option 3 is the working parties recommendation

Should any of the above options be considered viable, budget costs from both the lighting contractor and UKPN for the necessary installation and connection works.

Please note that the column for either Option 2 or Option 3 would be located within the grass verge. Therefore, the Parish Council would need to confirm ownership of the verge before the installation can proceed.

Upon installation the columns would become the property of the Parish Council and would be added to Bacton Parish Council's asset inventory as required

Neighbourhood Plan Working Group
Meeting on Monday 12 October 10.30am in Meadow View, Mendlesham

14. **Apologies:** There were no apologies for absence.

Presentation and consideration of consultation results:

15. After counting comments on maps and via the postal box and email a total of 187 consultation responses have been received:

Area	Map	count	Totals
Ivy Hill	35	14	49
Meadow Rise	36	5	41
Behind Drs Surgery	8	9	17
Cotton	0	15	15
Meadow Land (opposite Manor)	7	2	9
Broad Road (nr Bacton Ut)	2	2	4
Earls Green	0	4	4
Spoilt	0	12	12
No development	0	36	36
TOTAL	88	99	187

It was noted that only sites available for development can be considered for inclusion in the Neighbourhood Plan. It was agreed that these are the sites submitted through the Call for Sites process.

16. **Communication:** It was agreed to publish a message of thanks on social media and the Parish Council website to acknowledge everyone who responded to the consultation, with a commitment to provide further information once it becomes available.

The responses raised a number of important issues and concerns, including:

- Public transport: Bacton has a very limited public transport service.
- Road safety: The junction at Shop Green was described as dangerous for all road users, including pedestrians, who struggle to navigate around poorly parked vehicles.
- Pedestrian access: There is a lack of pavements on many routes.

- Healthcare provision: Virtually all GP visits require a journey to Mendlesham surgery, which may struggle to accommodate additional patients.
- Open spaces and rural character: Residents had moved to Bacton because of its open spaces and peaceful countryside.
- Important views: The need to protect views towards St Mary's Church, as identified by residents in 2025, was highlighted.
- Impact on existing housing: Concerns were raised that new developments could occupy a dominant position in relation to existing homes and significantly alter the character of the area.
- Road infrastructure and traffic: Concerns were expressed that local roads were not designed to accommodate current traffic volumes and speeds, with little consideration given to walkers, cyclists and wildlife.
- Flooding and water supply: Some areas of the village experience flooding during the winter, while the water tower requires topping up during the summer.
- Supporting infrastructure: The importance of ensuring that any further development is accompanied by appropriate supporting infrastructure was emphasised.
- HGV traffic: Concerns were raised about the high road bridge in Bacton and the inadequacy of Turkey Hall Lane as an HGV diversion route.
- Countryside and wellbeing: The value of popular countryside walks and their contribution to mental health and wellbeing was highlighted

17. **Next Steps:** It was agreed to seek advice from Ian Poole on how the consultation results could be incorporated into the draft Neighbourhood Plan as a variation, including whether further evidence or research would be required, together with the associated costs and timescales.

18. **To agree the date of the next meeting:** to be agreed once information from Ian Poole has been received.

19. The meeting was closed at 12.23pm

After the meeting the following information was calculated (noting these calculations are based on home density per acre, it makes no account for the nature of the land, geology, geography, topography or access. It has been prepared as a simple guide to inform decision making in regard to potential sites for development and the likely home yield that could be expected).

Site/location	No of houses @ 20 dwellings per acre	No of houses @ 12 dwellings per acre	No of houses @ 7 dwellings per acre
Ivy Hill	338	202	118
Meadow Rise	324	194	113
Behind Drs Surgery	996	598	349
2 x Meadow Land (opposite Manor)	222	123	78

Parish Warden Report

October 2026 Parish Council Meeting

Reporting period: September 2026

During September, **19 hours and 5 minutes** were spent carrying out Parish Warden duties. Work focused on litter picking, bin management, safety inspections, noticeboard maintenance and reporting issues requiring follow-up.

Litter picking and waste management

Regular litter picking was completed throughout the parish, including the cemetery, Shop Green, St Mary's Playing Field, Scout Hut, Village Hall, Broad Road, Cow Green and the church area.

Wider routes covered the Fields, Ivy Hill, Beacon Green and Laurence Homes developments, along with Farrow Road, Church Road, Pound Hill, Woodward Avenue, Birch Avenue, Cedar Close, Ash Close, North Close, Turkey Hall Lane, Wyverstone Road, Earlsbrooke, The Street and Pretymen Avenue.

The cemetery's black and brown bins were placed out for collection and returned after emptying. A replacement sign was printed, laminated and attached to the brown bin after the previous sign was found on the ground.

Following concerns about full bins at Shop Green, contact was made with the Parish Clerk. An MSDC operative subsequently confirmed that all bins, including dog-waste bins, are emptied each Wednesday.

Five suitcases were found dumped beside the bottle banks near the Scout Hut and were subsequently removed. Five cushions and a basket were later left at the same location. It was suggested that signage should be installed to make clear that leaving items beside the bottle banks is not permitted.

Play areas and public safety

The play equipment at St Mary's Playing Field was inspected. The swings were initially fenced off and out of use, but a later visit confirmed that they had been reinstated. The previously reported issue with the toddler swings had also been resolved. Heras fencing remained stored in a compound within the park car park area.

A missing screw was identified on one of the skate park panels, leaving the panel slightly raised. This was reported to the Parish Clerk. The maintenance company confirmed the required screw type and advised that replacement would not invalidate the warranty. Replacement screws have been ordered.

A sunken section of pavement on Wyverstone Road, between Duke Street and the bus stop, was also identified and reported to the Parish Clerk.

Defibrillators

Defibrillator checks were completed successfully at the Scout Hut, Village Hall and Broad Road. The Shop Green defibrillator remained awaiting a replacement battery. The Circuit records were updated for all units tested.

From: Neighbourhood Watch via Neighbourhood Alert alert@neighbourhoodalert.co.uk
Subject: Our 2025–26 Impact Report is here – celebrating what we've achieved together [#766648967]
Date: 2 October 2026 at 21:00
To: PARISHCLERK@BACTON-PC.GOV.UK



MESSAGE
SENT BY:



Our 2025–26 Impact Report is here – celebrating what we've achieved together

Hello Tina

Today, we are delighted to share our [Neighbourhood Watch Network 2025–26 Impact Report](#).

This report celebrates everything we have achieved together over the past year and showcases the incredible difference made by our members, volunteers, Coordinators, Association Leads, partners and supporters across England and Wales. It demonstrates how, together, we are creating **safer, stronger and more connected communities** through our shared commitment to **Watch, Connect and Act**.

Over the past year, we have continued to grow and strengthen our movement, supporting millions of households, launching our new five-year strategy, delivering innovative projects, working alongside police and partners, and empowering local people to make a real difference where they live. None of this would have been possible without your support.

Inside the report you'll discover:

- How over **2.3 million households** are now a part of the Neighbourhood Watch movement.
- The work of our **Coordinators and volunteers** who continue to make a positive difference in the local communities.
- The impact of our crime prevention campaigns, community wellbeing initiatives, volunteer programmes, partnerships and community projects.
- Inspiring stories from across England and Wales that show how local people are bringing neighbours together and making communities safer.
- Our new **2026–2030 Strategy**, centred around **Watch, Connect and Act**, which will shape the future of Neighbourhood Watch.

Every achievement featured in this report has been made possible because of people like you.

Whether you volunteer your time, lead a local scheme, support a neighbour, attend an event, work with us as a partner, or simply champion the values of Neighbourhood Watch, you are helping to make Britain a place where neighbours look out for each other.

— .



Dear Clerk and Councillors,

Community Emergency Planning

Helping local communities prepare, respond and recover

Nobody understands your community as well as you do. In the unfortunate event of an emergency, your local knowledge and early community action could make a significant difference.

That's why I am writing to encourage your town or parish council to consider developing a new, or reviewing an existing **Community Emergency Plan**.

As Suffolk has seen over the past few years, emergencies such as flooding, severe weather such as storms and drought, wildfires, power outages and many more do happen and can do so with little or no warning – resulting in wide reaching impacts on our communities. A changing climate is predicted to bring us more emergencies in the future, and there are well-founded warnings from authoritative organisations such as the World Meteorological Organisation and the UK Met office that the El Nino weather phenomenon could bring more extreme storms over this autumn and winter.

While emergency responders and local authorities have arrangements in place through the Suffolk Resilience Forum, an established Community Emergency Plan can make a significant difference in the first few hours of an incident, helping to reduce the impact of an emergency and greatly improving the resilience of a community by using local knowledge, skills and resources to support residents during and after any incident.

Community Emergency Planning is about understanding local risks, using the already well-established networks and relationships that parish and town councils have, to promote preparedness at an individual and household level and then identifying the people, places and resources that may be needed when an emergency does occur.

Having a plan does not remove the responsibility of the emergency services and local authorities to respond to emergencies, but complements their arrangements by helping communities to stay informed, support one another and recover more quickly.

A Community Emergency Plan does not need to be complex or lengthy. It is important that it suits the needs of your community and is flexible enough to respond to a range of different risks.

For further information on preparing for emergencies please visit [Prepare your community - Suffolk Resilience Forum](#)