

BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councillors are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on **Monday 13 April 2026 from 7pm in The Community Room, St Marys Church, Bacton**

to consider the items set out below.

AGENDA

- 1 **Co-option: Councillors to consider co-opting one Councillor.**
- 2 **Apologies for absence:**
 - a. To receive apologies for absence.
 - b. To vote on acceptance to apologies for absence.
- 3 **Declarations of Interest and Dispensation considerations (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct):**
 - a. To receive any Declarations of Interests in subsequent agenda items.
 - b. To consider any requests for dispensations.
- 4 **Minutes of previous meeting:** Councillors to approve the minutes of the meeting held on 9 March as a true record of the business conducted.
- 5 **Public Forum:**
 - a. Councillors are invited to ask Andrew Stringer (AS) County Councillor questions further to the receipt of the monthly report.
 - b. Councillors are invited to raise questions to Andrew Mellen District Councillor on the previously submitted monthly report.
 - c. To receive comments or questions from members of the public.
- 6 **To receive updates and reports from working groups and consider further action:**
 - a. **Bacton Green:** To consider the future of the land noting expressions of interest in both the equestrian and arable land have been received.
 - b. **Beacon Green:** To receive an update on the transfer of land.
 - c. **Grass cutting contract:** Councillors to note the first cut has taken place.
 - d. **North Close:** Councillors are asked to consider the work required to rectify issues.
 - e. **Cemetery:**

- i. To consider the purchase of two new benches at a cost of £475 plus VAT each.
 - ii. To consider the cost to install four benches: two either side of the entrance gate and two facing the new Cemetery; to cut the picket fence to make into an entrance gate for the grass cutter; to remove the old fence at the allotment end and replace to match the new fencing; fit new fencing in the open area of the Cemetery including a new gate (using existing gate from Garden of Reflection) and to supply and fit wheelchair friendly latches at an estimated cost of £2,281.81.
- f. **Community engagement:** To receive an update on the previous 6 weeks 'open door' events and the frequency of these going forward.
- g. **Community Infrastructure Levy Working Group:** To receive recommendations from the working group following requests from the Community Engagement Working group:
- i. To consider replacing and adding notice boards as proposed: two primary notice boards (Shop Green and opposite the Village Hall) to hold eight sheets of A4 and four satellite notice boards (Broad Road, Cow Green, Ivy Field and St Marys Playing field) to hold four sheets of A4 at a cost of £4,423.30.
 - ii. To consider reducing the number of bins from twenty one to thirteen, installing ten 110 litre bin and three 50 litre bins noting there is no distinction in emptying dog and general waste.
 - iii. To consider including two bins located at and owned by the village Shop in the Parish Council's waste emptying schedule at a cost of £51.50 each for the year.
 - iv. To consider supporting the production of a leaflet (four A4 pages folded in A5 size) to be delivered to all residents updating/informing them of the Parish Council at a cost of £297 for 1,000 copies.
- h. **Garden of Reflection:** To remove old posts and wire replacing with posts and fence to match the height of the joining fence, clear weeds, cut back Yew tree and redefine path edge total at a cost of £794.96.
- i. **Road/Pedestrian Safety:**
- i. Streetlights: To consider the addition of three streetlights at an estimated cost of £2,650 plus VAT per column.
 - ii. Gateways: To consider installing 'gateways' (entrance gates) on entrances from Haughley Green, Wyverstone and Old Newton.
 - iii. To consider reducing the speed limit along Turkey Hall Lane to 20mph.

- iv. Councillors to receive an update on the re-direction of the footpath through the Primary School.
- v. Councillors to consider the repair of the entrance/exit on to the highway from 'The Cow' end at Cow Green at a cost of £4,785 plus VAT.
- vi. Councilors to consider erecting bollards on the track side of the green at Cow Green to prevent further erosion of the registered village green at an estimated cost of £4,178.50.
- j. **Neighbourhood Plan:** To note the draft plan has yet to be received.
- k. **Parish Warden:** To receive the monthly report.

7 **Planning:**

- a. Councillors to consider the following planning application made to Mid Suffolk District Council (MSDC) relating to Bacton since the last meeting:
DC/26/01369 Full planning application – Construction of 20 no Space Car Park and Access Track.
Land And Football Pitches At The Bacton Scout Hut, Rectory Road, IP14 4LE
- b. To note at the time of the published agenda there have been no determinations made by MSDC relating to Bacton since the last meeting.
- c. To note the following enforcement: EN/26/00149 Alleged non-compliance with approved plans in relation to the two points of pedestrian access onto the adjacent St Marys playing field following grant of permission DC/21/00641.
Land To The East Of Turkeyhall Lane, Bacton, Suffolk.
- d. To receive an update on the two outstanding CIL liabilities
 - i. Mizpah, Broad Road.
 - ii. Land to the rear of 'The Bull Inn', Church Road.
- e. To receive an update on the land previously offered for Community use on the Bellway development.

8 **Finance (all supporting papers appended):**

- a. To receive and approve the finance report for the year ended 31 March 2026 including:
 - i. Bank reconciliations.
 - ii. Budget to actual payments and receipts.
 - iii. Reserves
 - iv. Asset register
- b. To note receipts since the last meeting.
- c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.
- d. To receive an update on the closure of both Barclays Bank accounts.

- 9 **Governance:** All Councillors confirmed receipt of training on the General Data Protection Act.
- 10 **Councillors to request items for inclusion in a future meeting including:** Internal Audit, decision relating to planning application DC/26/00605.
- 11 **Councillors to note the next scheduled meeting is the Annual Parish Council meeting and will be held Thursday 14 May 2026; this will follow the Annual Parish Meeting.**
- 12 **Councillors are asked to resolve that under the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting to consider staffing.**
- 13 **Councillors to consider the temporary increase in hours for The Clerk and The Parish Warden.**
- 14 **Chairman to close the meeting.**

Tina

Tina Newell | Clerk to Bacton Parish Council

7 April 2026

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes are adopted; anyone speaking will be deemed to have given consent to being recorded.