BACTON PARISH COUNCIL

Chair Person:
Clerk: Tina Newell
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Members of the finance committee: You are hereby summoned, and members of the press and public are hereby invited, to attend a meeting of the Finance Committee of Bacton Parish Council on Wednesday 4 November 2026 at 2.00pm in Bacton Village Hall to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort can be made to provide access.

AGENDA

1. To appoint a Chair person for 2026/27.
2. Apologies for absence:
    a. Councillors to receive apologies for absence.
    b. Councillors to vote on acceptance to apologies for absence.
3. Declarations of Interest and Dispensations:
    a. To receive any Councillors interests in subsequent agenda items.
    b. To receive and consider any requests for dispensations.
4. **Banking:** To receive an update on the addition of JK and TF to the Unity Trust Bank account.
5. **Overpayments:** To note requests for the return of overpayments from HMRC and MSDC have been completed.
6. **VAT:** To note a VAT return for the first half of the year has been submitted.
7. To receive the bank reconciliations for month ended 31 10 2026.
8. To receive the budget against actual payments and receipts for Q2.

9. To consider the allocation of ear marked reserves.
10. **Budget:** To consider a first draft budget for the year 2027/28.
11. To receive a review of the internal controls.
12. To consider the date of the next meeting.
13. To close the meeting.

Tina 30 October 2026

Tina Newell I Responsible Financial Officer