

BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councillors are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on 9 February 2026 from 7pm in Bacton Village Hall to consider the items set out below.

AGENDA

1. **Apologies for absence:**
 - a. To receive apologies for absence.
 - b. To vote on acceptance to apologies for absence.
2. **Declarations of Interest and Dispensation considerations (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct):**
 - a. To receive any Declarations of Interests in subsequent agenda items.
 - b. To consider any requests for dispensations.
3. **Minutes of previous meeting:** Councillors to approve the minutes of the meeting held on 11 January 2026 as a true record of the business conducted.
4. **Public Forum:**
 - a. To receive a report from Andrew Stringer County Councillor to include an update on the removal of the large private land notices that are incorrect on land off Prettyman Avenue.
 - b. To receive a report from Andrew Mellen District Councillor including an update on the advertising/signage for the Taxi Bus service.
 - c. To receive comments or questions from members of the public.
5. **To receive updates and reports from working groups and consider further action:**
 - a. **Bacton Green:** To consider a date for an exit meeting with the tenant.
 - b. **Beacon Green:** No update.
 - c. **Cow Green:** To note the replacement bench has been ordered.

- d. **Grass cutting contract:** Councillors to note the deadline for receipt of quotations is 16 February 2026.
- e. **North Close:** To receive an update on the work required to complete North Close.
- f. **Shop Green:** Councillors to note pot holes have been repaired.
- g. **St Mary's Playing field:** Councillors to note the permanent safety/usage signs for the equipment are now in place.
- h. **Cemetery:**
 - I. i. To receive a report on the unsafe memorials.
 - ii. To review the terms and conditions and consider fees for the year commencing 1 April 2026.
 - i. **Garden of Reflection:** To receive a quote to replacement rotten posts.
 - j. **Community Infrastructure Levy Working Group:** To receive recommendations from the working group following requests for financial assistance from:
 - i. The Bacton Charities
 - ii. Bacton Fayre
 - iii. Bacton United Football Club and
 - iv. Bacton Village Hall
 - k. **Community Engagement:** Councillors to consider the following events for 2026:
 - II. i. Beacon Green 'welcome' event - May
 - ii. Bacton Village Fete – June/July
 - iii. Bacton Fayre - August
 - iv. Christmas Tree Lights Turn On (in conjunction with St Marys Church) – December.
 - l. **Pedestrian/Road Safety:** To receive the results of the street signs audit.
 - m. **Neighbourhood Plan:** To receive an update.
 - n. **Village Hall:** To receive an update on the ownership of the car park.
 - o. **Parish Warden:** To receive the monthly report including an audit of litter bins.
 - p. **Neighbourhood Watch:** Councillors to consider the setting up a scheme.
 - q. **Bus Service Cancellation:** Councillors to note the weekly 320 bus service from Eye to Bury St Edmunds has been terminated. With 8 of the 22 users of this service being from Bacton Councillors are asked to consider if they are interested in applying to support the reinstatement of this service.

6. Planning:

- a. To consider a response to the following planning application made to Mid Suffolk District Council (MSDC) relating to Bacton since the last meeting:
 - i. i. DC/26/04725 Erection of Garden Room
1, Duke Street, Bacton IP14 4FY
 - ii. DC/26/00328 Discharge of Condition application to DC/21/01930
landscaping scheme
Land to the North of Church Road, Bacton.
 - b. To note there were no determination made by MSDC relating to Bacton since the last meeting.
 - c. To receive an update on the two outstanding CIL liabilities
 - i. Mizpah, Broad Road.
 - ii. Land to the rear of 'The Bull Inn', Church Road.
 - d. To receive an update on the land previously offered for Community use on the Bellway development.
7. **Finance (all supporting papers appended):**
- a. To receive and approve the finance report for the period ended 31 January 2026 including:
 - i. Bank reconciliations.
 - ii. Budget to actual payments and receipts.
 - iii. Reserves
 - b. To note receipts since the last meeting.
 - c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.
 - d. To consider making a donation of £100 to Parkinson UK in memory of Robert Black, former Councillor (using S137 funds).
 - e. To receive an update on the Barclays Bank mandate change request.
 - f. Councillors to note MSDC have confirmed receipt of the Precept request along with the new bank details for paying the money in to.
8. **Governance:** To appoint a Councillor to review the Internal Controls.
9. **Correspondence:** To note any correspondence previously circulated and consider any necessary action: a residents request for an update on the footpath to allow direct access from The Fields development to the playing field.
10. **Councillors to request items for inclusion in a future meeting:**

11. Councillors to consider the frequency of meetings noting the next scheduled meeting is 9 March 2026
12. Councillors are asked to resolve that under the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting to consider staffing and commercially sensitive information.
13. To receive recommendations from the staffing committee following the Parish Warden's annual appraisal.
14. Councillors to receive an update on recent correspondence relating to quality of work.
15. Councillors to receive any interests in land at Bacton Green .
16. Chairman to close the meeting.

Tina

Tina Newell | Clerk to Bacton Parish Council

3 February 2026

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes are adopted; anyone speaking will be deemed to have given consent to being recorded.