

# BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councillors are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on 12 January 2026 from 7pm in Bacton Village Hall to consider the items set out below.

## AGENDA

1. **Co-option:** To consider co-opting a Councillor.
2. **Apologies for absence:**
  - a. To receive apologies for absence.
  - b. To vote on acceptance to apologies for absence.
3. **Declarations of Interest and Dispensation considerations (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct):**
  - a. To receive any Declarations of Interests in subsequent agenda items.
  - b. To consider any requests for dispensations.
4. **Minutes of previous meeting:** Councillors to approve the minutes of the meeting held on 10 November 2025 as a true record of the business conducted.
5. **Public Forum:**
  - a. To receive a report from Andrew Stringer County Councillor including an update on grant funding for North Close and details on the number of speed surveys along Turkey Hall Lane with dates.
  - b. To receive a report from Andrew Mellen District Councillor including an update on the advertising/signage for the Taxi Bus service and the no through road sign at North Close.
  - c. To receive comments or questions from members of the public.
6. **To receive updates and reports from working groups and consider further action:**
  - a. **Bacton Green:**
    - i. To note the tenant of the equestrian land has given notice.

- ii. To agree the future of the agricultural and equestrian land.
  - b. **Beacon Green:**
    - i. To receive an update on the transfer of land.
    - ii. To receive an update on the plaques to mark the lighting of the Beacon.
  - c. **Cemetery:**
    - I. i. To note the Sycamore stump has been removed.
    - II. ii. To receive an update on the repair to the small picket fence.
    - III. iii. To receive an update on the installation of the benches.
    - iv. To consider further action on memorials that did not pass the topple test (for safety) and therefore remain unsafe.
  - d. **Community Infrastructure Levy Working Group:** To receive an update and consider recommendations following requests for financial assistance.
  - e. **Community Engagement:** To consider any events for the 2026 calendar.
  - f. **Cow Green:**
    - i. To receive a request from residents to pursue a speed limit of 40mph.
    - ii. To note the bench requires replacing; a wooden bench is £550.00 and a recycled plastic bench is £588.99.
  - g. **Garden of Reflection:** To note the trees have been supplied and planted.
  - h. **Neighbourhood Plan:** To receive an update.
  - i. **North Close:** Councillors to receive a quote to prepare soil, lay turf and replace edgings as required.
  - j. **Open Spaces:** Councillors to note the grass/hedge cutting specification is agreed and available for contractors to submit quotes before 31 01 2026.
  - k. **Pedestrian/Road Safety:** To receive the results of the street signs audit.
  - l. **Shop Green:** Councillors to receive quotes to repair potholes.
  - m. **St Mary's Playing field:** To receive an update on the safety signage.
  - n. **Parish Warden:** To receive the monthly report including an audit of litter bins.
  - o. **Village Hall:** To consider action required to confirm ownership.
7. **Planning:**
- a. To consider a response to the following planning application made to Mid Suffolk District Council (MSDC) relating to Bacton since the last meeting:

DC/25/04705 Full planning application - Subdivision of existing bungalow into 2no. separate dwellings and construction of new vehicular access Restholme Rectory Road Bacton IP14 4LE

- b. To note the following determination made by MSDC relating to Bacton since the last meeting:

DC/25/04028 Red House Farm Rectory Road IP14 4LE GRANTED

- c. To receive an update on the two outstanding CIL liabilities
  - i. Mizpah, Broad Road.
  - ii. Land to the rear of 'The Bull Inn', Church Road.
- d. To receive an update on the land previously offered for Community use on the Bellway development.

**8. Finance (all supporting papers appended):**

- a. To receive and approve the finance report for the period ended 31 December 2025 including:
  - i. Bank reconciliations.
  - ii. Budget to actual payments and receipts.
  - iii. Reserves
- b. To note receipts since the last meeting.
- c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.
- d. To receive an update on the Barclays Bank mandate change request.
- e. To consider and approve the 2026/27 budget.
- f. To consider and approve the 2026/27 precept.

**9. Governance:**

- a. To review and adopt the following risk assessments:

Financial	Workplace bullying	
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- b. To review and adopt the following policies:

Information Technology	Employee Privacy Notice	Expenses
Bad Debt	Complaints	Internet banking
Village Greens	Data Processing	Date Protection
Data Breach	Document Retention and Disposal	
Environmental	Reserves	Grant awarding
Freedom of Information	Subject Access Request	Noticeboard

Health & Safety

Whistleblowing

Disciplinary

Information Security

Privacy

10. **Correspondence:** To note any correspondence previously circulated and consider any necessary action:
11. **Councillors to request items for inclusion in a future meeting:**
12. **Councillors to consider the frequency of meetings noting the next scheduled meeting is 9 February 2026**
13. **Councillors are asked to resolve that under the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting to consider staffing and commercially sensitive information.**
14. **To receive recommendations from the staffing committee following the Clerk and Parish Wardens annual appraisals.**
15. **Councillors to consider further action regarding recent poor service.**
16. **Chairman to close the meeting.**

*Tina*

Tina Newell | Clerk to Bacton Parish Council

6 January 2026

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes are adopted; anyone speaking will be deemed to have given consent to being recorded.