

# BACTON PARISH COUNCIL

Chair of the Parish Council: Vanessa Kingsley

Clerk: Tina Newell

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All Parish Councillors are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Bacton Parish Council on 10 November 2025 in Bacton Village Hall from 7.00pm to consider the items set out below.

## AGENDA

- 1 **Co-option:** To consider co-opting a Councillor.
- 2 **Apologies for absence:**
  - a. To receive apologies for absence.
  - To vote on acceptance to apologies for absence.
- 3 **Declarations of Interest and Dispensation considerations (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct):**
  - a. To receive any Declarations of Interests in subsequent agenda items.
  - b. To consider any requests for dispensations.
- 4 **Minutes of previous meeting:** Councillors to approve the minutes of the meeting held on 10 October 2025 as a true record of the business conducted.
- 5 **Public Forum:**
  - a. To receive a report from Andrew Stringer County Councillor including an update on grant funding for North Close, the introduction of a 40mph speed limit from Cow Green through to Bacton, an update on speed surveys along Turkey Hall Lane and the no through road sign at North Close
  - b. To receive a report from Andrew Mellen District Councillor including an update on the advertising/signage for the Taxi Bus service.
  - c. To receive comments or questions from members of the public.
- 6 **To receive updates and reports from working groups and consider further action:**

- a. **Bacton Green:** Nothing to report.
- b. **Beacon Green:** To receive an update on the transfer of land.
- c. **Cemetery:**
  - i. To receive a quote to grind the Sycamore stump.
  - ii. To receive an update on the repair to the fence.
  - iii. To receive an update on the installation of the benches.
- d. **Community Infrastructure Levy Working Group:** To receive a report following the first meeting and adopt the proposed terms of reference.
- e. **Community Engagement:** To note the Parish Council are supporting the Christmas Tree event at St Mary's Church on 30 November 2025.
- f. **Cow Green:** To note and consider any correspondence from residents.
- g. **Garden of Reflection:** To note trees are due to be delivered w/c 17 November 2025.
- h. **Neighbourhood Plan:** To receive an update.
- i. **North Close:** To receive quotes to prepare soil and lay turf and replace edgings as required.
- j. **Open Spaces:** Councillors to consider a review of the grass cutting/hedge cutting contract.
- k. **Pedestrian/Road Safety:** To receive the results of the audit of street signs.
- l. **Shop Green:** Nothing to report.
- m. **St Mary's Playing field:** To note King Ramps have been to the site and added extra fixings to ensure the skate ramps can't be tampered with and confirmed the ramps are all safe with no safety issues at all.
- n. **Parish Warden:** To receive the monthly report including an audit of litter bins.

## 7 Planning:

- a. To note there have been no planning applications made to Mid Suffolk District Council (MSDC) relating to Bacton since the last meeting.

- b. To note there have been no determinations made by MSDC relating to Bacton since the last meeting.
- c. To receive an update on the two outstanding CIL liabilities
  - i. Mizpah, Broad Road.
  - ii. Land to the rear of 'The Bull Inn', Church Road.
- d. To receive an update on the land previously offered for Community Use on the Bellway development.

#### **8 Finance (all supporting papers appended):**

- a. To receive and approve the finance report for the period ended 31 October 2025 including:
  - i. Bank reconciliations.
  - ii. Budget to actual payments and receipts.
  - iii. Reserves
- b. To note receipts since the last meeting.
- c. To approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.
- d. To receive an update on the Barclays Bank mandate change request.
- e. To receive a first draft budget.

#### **9 Governance:**

- a. To receive a review of the financial risk assessment
- b. Councillors to note Trevor Brown's acceptance to carry out the internal audit for 2025/26.
- c. To receive an Information Technology policy.

#### **10 Correspondence: To note any correspondence previously circulated and consider any necessary action:**

#### **11 Councillors to request items for inclusion in a future meeting: plaques for the Beacon, an update on work to clear vegetation at the Cemetery and a quote to replace the entrance sign from Haughley Green.**

12 Councillors to note the next scheduled meeting is on 12 January 2025.

13 Chairman to close the meeting.

*Tina*

Tina Newell | Clerk to Bacton Parish Council

*5 November 2025*

(Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

This meeting will be recorded until the minutes are adopted; anyone speaking will be deemed to have given consent to being recorded).